Course Code, Number, and Title:

BUSM 4830: Project Management

Course Format:
[Course format may vary by instructor. The typical course format would be:]

Lecture 4.0 h + Seminar 0.0 h + Lab. 0.0 h

Credits: 3.0   **Transfer Credit:** For information, visit bctransferguide.ca

Course Description, Prerequisites, Corequisites:

This course introduces project management concepts, skills, and tools that allow managers to coordinate and lead projects towards successful completion. A variety of techniques are used to manage the budget, schedule, and quality of projects. This applied course also introduces software tools specifically designed for the task. Effective project management ensures that a project is completed on time, within budget, and with high quality.

Students may receive credit for only one of BUSM 4100 or 4830.

Registration in this course is restricted to students admitted to the Post-Degree Diploma in Business Management or Post-Degree Diploma in Data Analytics.

Prerequisite(s): A minimum 'C' grade in BUSM 4805 AND one of BUSM 4810 or DANA 4810.

Learning Outcomes:

Upon successful completion of this course, students will be able to:
- Explain the value of project management in organizations
- Define and use the four key phases of the project management lifecycle
- Use project management software as a key project tool to create, edit, analyze, and report on project information

Define and use key technical project management tools:
- PMI and PMBOK
- Charter and scope statement
- Work Breakdown structure
- Cost and time estimating tool

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- Risk management process
- Resource Scheduling approach
- Managing project duration
- Evaluating/controlling projects
- Project completion

Define and use key socio-cultural project management techniques:
- Effective management of project details
- Effective leadership
- Network building
- Conflict management

Instructor(s): TBA
Office: TBA   **Phone: (604) 323-XXXX**   **Email: TBA**

Office Hours: TBA
Textbook and Course Materials:
[Textbook selection may vary by instructor. An example of texts and course materials for this course might be:]

Larson, Erik. "Project Management: the Managerial Process", edition 7. McGraw Hill. 6th edition, 2014. Chapters 1-11, 13, 14

For textbook information, visit https://mycampusstore.langara.bc.ca/buy_courselisting.asp?selTerm=3|8

Note: *This course may use an electronic (online) instructional resource that is located outside of Canada for mandatory graded class work. You may be required to enter personal information, such as your name and email address, to log in to this resource. This means that your personal information could be stored on servers located outside of Canada and may be accessed by U.S. authorities, subject to federal laws. Where possible, you may log in with an email pseudonym as long as you provide the pseudonym to me so I can identify you when reviewing your class work.*

Assessments and Weighting:
Final Exam 20%
Other Assessments 8%
(An example of other assessments might be:) %

Midterm Exam: 20%
Quizzes/Tests: 10%
Assignments: 20%
Project (group): 30%
Number of assignments: 4 individual and 1 group project

Number and type of writing assignments: 4 individual case reports + 1 group project report

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Proportion of individual and group work:
Individual: 70%
Group: 30%

Grading System:
Specific grading schemes will be detailed in each course section outline.

Information unavailable, please consult Department for details.

Topics Covered:
[Topics covered may vary by instructor. An example of topics covered might be:]

- Modern Project Management
- Organisation Strategy and Project Selection
- Organisation: Structure and Culture
- Defining the Project
- Estimating Project Times and Costs
- Developing a Project Plan
- Managing Risk
- Scheduling Resources and Costs
- Reducing Project Duration
- Leadership: Being an Effective Project Manager
- Managing Project Teams
- Progress and Performance Measurement and Evaluation
- Project Closure

As a student at Langara, you are responsible for familiarizing yourself and complying with the following policies:

College Policies:

E1003 - Student Code of Conduct
F1004 - Code of Academic Conduct
E2008 - Academic Standing - Academic Probation and Academic Suspension
E2006 - Appeal of Final Grade
F1002 - Concerns about Instruction
E2011 - Withdrawal from Courses

Departmental/Course Policies:

Information unavailable, please consult Department for details.

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