

Langara Makerspace Steering Committee

Terms of Reference

Background

Langara's Makerspace works to strengthen curriculum and broaden professional practice through the promotion of innovation and the advancement of applied creativity. Langara's Makerspace builds upon the opportunities within new technologies and established practice, emergent and distributed communities, and critical contemporary issues. The considered investigation of Making through an awareness of the inherent ethics of objects - their purpose, materials, manufacture and lifecycle - forms a foundational component of the Makerspace identity.

Purpose

- To promote the advancement of Makerspace values, concepts, tools and technologies to curriculum and professional practice within the Langara community of Students, Faculty and Staff.
- To explore the application and dissemination of this knowledge base and ethos to the broader community through partnership and collaborative applied research.

Mandate of the Steering Committee:

The Steering Committee consists of representatives from both academic and support departments that share an affinity with the Makerspace's values and terms of reference.

This Committee provides insight and advice regarding opportunities for Makerspace growth and advancement.

Membership and Term of Membership:

- Langara Makerspace Coordinator, (Philip Robbins)
- Applied Research Centre, (Kelly Sveinson)
- Associate VP, Academic (ex-officio), (Marg Heldman)
- Dean responsible for City Studio – Julie Longo
- NRC IRAP ITA (Alina Smid)
- College Advancement (1 member) (Shahin Virji)
- Co-op & Career Development Centre (1 member) (Heather Workman)
- 2 at large Faculty members (Andrew Egan - Geography, Csilla Tamas-

Engineering)

- 2 at large Student Representatives

- Steering Committee members will serve for minimum 2-year term
- The chair will ensure the above constituents are represented on the Langara Makerspace Steering Committee. Members may represent more than one constituent group.
- The Langara Makerspace Steering Committee reports to the Associate Vice President, Academic.
- As part of its due diligence, The Langara Makerspace Steering Committee will seek occasional input from various members of the Langara community.

Roles and Responsibilities

Members of the Steering Committee commit to:

- Act as champions of the Langara Makerspace
- Regularly attending scheduled Steering Committee meetings
- Advise on key Makerspace decisions

Working Groups:

As the need arises, and to accomplish specific goals, the Makerspace Coordinator may establish working groups. Working group members will be drawn from the Steering Committee membership and from the larger College community as appropriate. Working groups will be disbanded upon project completion.

Meetings and Minutes – Guidelines:

- The Steering Committee will meet at minimum once per term during Spring and Fall. Minutes will be the responsibility of Applied Research Division Assistant.
- Review of Terms of Reference: done annually