



## EDUCATION COUNCIL

MINUTES OF THE MEETING HELD ON  
Tuesday, January 19, 2010

### Membership:

|                         |                        |                     |
|-------------------------|------------------------|---------------------|
| Clair Affleck-Jacques   | Wendy Low (Vice-Chair) | Brian Pendleton (a) |
| Fraser Archibald (a)    | Ian McBain             | David Ross (a)      |
| Linda Arnold            | Joseph McIntosh        | Emily Scarlett (a)  |
| Jacqueline Bradshaw (a) | Yvonne Ohara           | Roger Semmens       |
| Laura Cullen (Chair)    | Therese Paradis        | Joyce Wong          |
| Martin Gerson           | Kevin Paul (a)         | Jianfei (Sally) Ye  |
| Margaret Heldman        | Ken Pawlak             | Te (Tina) Zhang     |
| Gerda Krause            |                        |                     |

**Minutes:** Susan Smith

### 1. CALL TO ORDER

The meeting was called to order at 1304 hours, upon declaration of a quorum.

### 2. APPROVAL OF AGENDA

The agenda was approved by consensus.

### 3. APPROVAL OF MINUTES

**MOTION:** That the minutes of the meeting held November 17, 2009 be adopted as circulated.

**Moved by** M. Heldman/Seconded by K. Pawlak  
**CARRIED**

### 4. CURRICULUM

#### A) PHILOSOPHY

The following items were presented as a package.

##### a. Course Change

- i) PHIL 1103 – Introduction to Philosophy of Science
- ii) PHIL 1104 – Critical Thinking
- iii) PHIL 1195 – Special Topics I
- iv) PHIL 2295 – Special Topics II
- v) PHIL 2225 – Existentialism

In each case the calendar description is updated to reflect current teaching of the course. In PHIL 1104 the English prerequisite is also being deleted, as the department has not found it to be a reliable indicator of success, and would like to allow all students equal opportunity to benefit from this course. However a new statement in the calendar description will warn ESL students that they may find the course challenging and are encouraged to discuss their enrolment with the instructor.

**MOTION:** That the course changes listed above be approved by Education Council.

**Moved by** R. Semmens/Seconded by W. Low  
**CARRIED**

L. Cullen turned the chair over to W. Low.

## **B) LANGARA SCHOOL OF MANAGEMENT**

### **a. New Program**

- i) Post Graduate Certificate in Business Management
- ii) Post Graduate Certificate in Marketing Management

These two credentials developed by the LSM use the new template approved by Education Council in September 2009. Both programs are designed for students who have achieved undergraduate degrees in other fields, and who want to augment their qualifications with business knowledge and skills in order to improve career opportunities. Initial intake will be a maximum of 10 students, until demand is determined. These certificates are designed to be completed in two years on a part-time basis, with flexible delivery methods, to appeal to students who are already working. An optional three-credit work term, managed the Cooperative Education, will offer students practical experience in their field of study. In both programs, the curriculum consists of existing courses, renumbered at the 5xxx level for program students.

It was agreed that in both proposals, a slight amendment will be made in the text of section 3. *Program Details*, as it appears on page 17 and page 22 of the agenda package.

**MOTION: That** the new programs *Post Graduate Certificate in Business Management* and *Post Graduate Certificate in Marketing Management* be approved by Education Council.

**Moved by** L. Cullen/Seconded by G. Krause

Discussion ensued regarding the numbering of courses at the 5xxx level. T. Paradis will provide further information to L. Arnold.

**CARRIED**

### **b. Program Revision**

- i) BRM – Residency requirement

This item was presented after item C)a.

It was noted that the concept of residency was first proposed as part of a cohort model, but the degree proposal has been reconfigured to allow students to start the degree program in any semester, and therefore scheduling a specific time for a residency is not practical, as students will be at variable points in their studies. As it is a fully online program, the residency requirement is a deterrent for students outside of B.C. Following further review by faculty, the department proposes removing the third year residency requirement and plans to instead have students present their final capstone project (RECR 4300) to a panel of instructors and industry representatives. Students will still be required to come to campus, but for a shorter duration.

**MOTION: That** Education Council approve the revision which deletes the residency requirement in the *Bachelor of Recreation Management* program.

**Moved by** L. Cullen /Seconded by Y. Ohara

**CARRIED**

## **C) COOPERATIVE EDUCATION**

### **a. New Course Proposal**

- i) BUSM 5000 – Work Integrated Learning Experience

This item was presented ahead of B)b.

This course has been developed for the work component of the post-graduate certificate template, and can be a paid or volunteer experience in a field appropriate to the area of study.

**MOTION: That** the new course *BUSM 5000 – Work Integrated Learning Experience* be approved by Education Council.

**Moved by** L. Cullen /Seconded by R. Semmens

**CARRIED**

## D) LIBRARY & INFORMATION TECHNOLOGY

### a. New Program

- i) Library & Information Technology General Stream (BBA Transfer Program)

Graduates of the Library & Information Technology diploma program who wish to attain a Masters of Library Science degree must first complete an undergraduate degree. This program will allow those students the opportunity to ladder seamlessly from the LTEC diploma into the 3<sup>rd</sup> year of the BBA. Students in this stream will take all core LTEC courses, with existing diploma electives replaced by specific University Transfer bridging courses.

**MOTION:** That the new program *Library & Information Technology General Stream (BBA Transfer Program)* be approved by Education Council.

**Moved by** L. Cullen /Seconded by J. McIntosh

During discussion, a friendly amendment was made to allow a revision in the General Information paragraph as it appears on page 36 of the agenda package, which will clarify eligibility for transfer.

It was noted that the Library & Information Technology Program Advisory Committee has fully endorsed this proposal.

**CARRIED**

W. Low returned the chair to L. Cullen.

## E) COMPUTING SCIENCE

### a) New Program

- i) Web Technology

As Web technology is becoming widely established in enterprise computing applications, there has been increasing demand from the public for studying web technology through a shorter training period. The department's existing Internet/Web program also focuses on software development, while this new program will focus entirely on web-based technology, and will be more accessible to people with a non-IT background, as well as IT professionals wishing to upgrade skills. The program is designed to be completed in one year, and will use existing courses.

**MOTION:** That the new program *Web Technology* be approved by Education Council.

**Moved by** G. Krause/Seconded by M. Heldman

**CARRIED**

## F) NURSING

### a) Program Revision

- i) Bachelor of Science in Nursing
- ii) Nursing Transition Program

In both programs, applicants seeking admission have needed to have a minimum 'C' grade in all post-secondary courses used to meet admission requirements. In keeping with recent changes which will require all BSN and NTP students to earn a minimum grade of 'C+' in all courses in order to progress in either program, this revision will require that program applicants also have a minimum grade of 'C+' in all UT courses used to satisfy admission criteria for the BSN and NTP programs. The effective date for these changes is September 2010. All waitlisted applicants will be notified and corresponding revisions will be made to the College Calendar.

**MOTION:** That the changes in academic requirements in the *Bachelor of Science in Nursing* and *Nursing Transition Program* be approved by Education Council.

**Moved by** W. Low/Seconded by G. Krause

**CARRIED**

## 5. BUSINESS ARISING

### A) Education Council Forms Flow and Reporting Process for Continuing Studies

This manual is intended to facilitate the process for reporting Continuing Studies program changes to Education Council, and the accurate FTE calculation for these programs. The document has been reviewed by the VP Administration and Finance, and has been approved by the Dean of Continuing Studies.

**MOTION:** That the *Education Council Forms Flow and Reporting Process for Continuing Studies* be approved by Education Council.

**Moved by** Y. Ohara/Seconded by M. Gerson

During discussion, a friendly amendment was made to allow a minor revision to the document as it appears on pages 57 and 58 of the agenda package.

**CARRIED**

6. **NEW BUSINESS**

**A) Academic Dates for 201110 to 201130**

It was noted that in the Spring and Fall terms, the final exam period will have nine days, including two Saturdays in the Fall term. Also, graduation dates have yet to be determined, with the possibility that the College will now hold one in the Spring as well as the Summer term.

**MOTION:** That the *Academic Dates for 201110 to 201130* be approved by Education Council.

**Moved by** Y. Ohara/Seconded by M. Heldman  
**CARRIED**

7. **INFORMATION ITEMS**

**A) CoEdCo Report**

A summary of the CoEdCo meeting of November 7, 2009 was presented for information.

8. **ADJOURNMENT**

**MOTION:** That the meeting be adjourned.

Moved by W. Low  
**CARRIED**

The meeting was adjourned at 1402 hours.

***The next meeting of Education Council will be held on Tuesday, March 23, 2010.***