

# EDUCATION COUNCIL

## MINUTES OF THE EXTRAORDINARY MEETING HELD ON

Thursday, April 30, 2020 at 13:00  
Meeting held online via Zoom conference

### Attendees:

Darren Bernaerdt (Chair)	<i>Amanjot Kaur (a)</i>	<i>Udesh Sharma (a)</i>
<i>Jim Bowers (a)</i>	Pavneet Kaur	Anmol Singh
<i>Ben Cecil (a)</i>	<i>Tess Khan (a)</i>	Jan Smith*
Patricia Cia	Gerda Krause	Lane Trotter*
Arnie Clark*	Carmen Larsen	Yusuf Varachia
Sandra Enns	Tanya Lewis	Ryan Vernon*
Nora Franzova	Tess MacMillan (Vice-Chair)	Sunita Wiebe*
Marianne Gianacopoulos	<i>Ben Park (a)</i>	Peter Warren*
	<i>Wanda Pierson (a)</i>	<i>Lulin Zheng (a)</i>

**Regrets:** W Pierson, L Zheng

**Minutes:** Susan Smith

**Guests:** --

\*non-voting  
(a) absent

### 1. CALL TO ORDER / WELCOME

D Bernaerdt called the meeting to order at 1:03 p.m. and declared the presence of a quorum.

### 2. MUSQUEAM LAND ACKNOWLEDGEMENT

D Bernaerdt acknowledged this meeting's virtual location on the unceded traditional territory of the Musqueam First Nation, who have given Langara College the name *snəwəyət̓ leləm̓*, *house of teachings*.

### 3. APPROVAL OF AGENDA

IT WAS MOVED by T Lewis, seconded by N Franzova, that the agenda be approved.

**MOTION CARRIED**

### 4. DISCLOSURE OF CONFLICT OF INTEREST

In accordance with the Education Council bylaws (Sec.5), Council members were provided an opportunity to declare a conflict of interest related to any item on the meeting agenda. No conflict was declared by any member present.

### 5. COVID-19 Urgent Items

#### A) DIVISION CHAIRS - MEMORANDUM

##### a) Temporary Adjustment to Final Exams for the Summer 2020 term

N Franzova presented a memorandum from the Division Chairs which recommends that, in consideration of courses being

delivered entirely online due to COVID-19, faculty be permitted to reduce the emphasis on the final exam grade in the evaluation scheme of particular courses, so that grading can be redistributed among other assessments. This would not change the exam status of any course, and final exam weight must still fall within the normal 20-35% range. In courses where the final exam was previously approved at a higher weight than 35%, instructors would be permitted to reduce the weighting to within the standard 20-35% range, and this would apply to all sections of the course. Faculty that decide to change their final exam weight for Summer 2020 must do so in agreement with their Department Chair (or Assistant Chair, Coordinator or Course Convener, as appropriate) and notify their Division Chair. Articulation committees or regulatory bodies will also be consulted, and students will be informed of this change in the course outline distributed at the beginning of the Summer term, before any evaluation has taken place. Faculty must continue to follow the guidelines provided in the Course Outlines policy (F1003).

**IT WAS MOVED** by N Franzova, seconded by M Gianacopoulos, that the memorandum recommending a temporary adjustment to final exam grading for the Summer 2020 term be approved by Education Council.

**MOTION CARRIED**

**6. ADJOURNMENT**

**IT WAS MOVED** by T Lewis, seconded by S Enns, that the meeting be adjourned.

The meeting was adjourned at 1:12 p.m.