

# EDUCATION COUNCIL

## MINUTES OF THE MEETING HELD ON Tuesday, May 24, 2016 13:00 Room C408

### Attendees:

Les Apouchtine*	Rick Harkness (a)	Ajay Patel
Jim Bowers	Ian Humphreys (a)	Lyndon Salas
Sarah Bowers	Mina Kong (a)	Roger Semmens
Jacqueline Bradshaw	Gerda Krause (Chair)	Arman Shafquat
Lynn Carter (Vice-Chair)	Janine Lennox (a)	Tomo Tanaka
Cassandra Chowdhury (a)	Julie Longo	Stefanie Thomas
Leelah Dawson (a)	Robin Macqueen	Lindsay Tripp* (a)
Nathan Forster (a)	Clayton Munro*	Lane Trotter*

**Guests:** Arnie Clark, Spencer Dane (a), Maggie Ross

**Minutes:** Susan Smith

**Regrets:** L Dawson, R Harkness, J Lennox, L Tripp

\*non-voting  
(a) absent

### 1. CALL TO ORDER/WELCOME

G Krause called the meeting to order at 1300 hours, and introduced guests Arnie Clark, Associate Registrar, and Maggie Ross, Manager, Student Conduct & Judicial Affairs.

#### 1.1. Election chair and vice-chair

In the recent election conducted by Registrar and Enrolment Services, G Krause and L Carter were reelected Chair and Vice-Chair respectively, for the term May 12, 2016 to April 30, 2017.

### 2. APPROVAL OF AGENDA

**IT WAS MOVED** by L Carter, seconded by J Bradshaw that the agenda be approved.

**MOTION CARRIED**

### 3. APPROVAL OF MINUTES

**IT WAS MOVED** L Carter, seconded by J Bowers that the minutes of the meeting held March 22, 2016 be approved.

**MOTION CARRIED**

### 4. NEW BUSINESS

#### A) POLICY: E1006 Involuntary Leave of Absence

Maggie Ross presented the draft policy, which was created to address student situations that cannot be resolved through other accommodations and support systems provided by the college. The purpose of this policy is described in Paragraph 1 of the document: *"The College is committed to maintaining a safe, healthy and productive learning environment. When the behaviour of a student is sufficiently concerning to pose a risk to the health, safety and wellbeing of the student or the college community, or is disruptive, the College will exercise its right and responsibility to address concerning student behaviour. Where possible, the college will work with the student to enable their continuance or will facilitate a voluntary separation from the College. When such efforts are impractical or ineffective, the College may invoke an involuntary leave of absence."*

**IT WAS MOVED** J Bradshaw, seconded by J Bowers that the new policy E1006 – *Involuntary Leave of Absence*, be approved by Education Council, and forwarded to Langara Council for information.

During discussion, minor amendments in section 3.3 of the Policy and section 1 of the Appeal Procedures were recommended and unanimously adopted as part of this motion.

**MOTION CARRIED**

**B) Academic Dates 201730-201830**

Arnie Clark presented the proposed schedule of academic dates. During discussion, it was recommended that Sundays not be described as study days; rather where there are no regular days available for study, the schedule should indicate “no study day”. It was also noted that the schedule for Fall 2017 provided less than two days between the end of final exams and the due date for grades, and recommended that the schedule should be adjusted to allow a longer time for marking.

**IT WAS MOVED** by R Semmens, seconded by L Carter that the schedule of *Academic Dates 201730-201830* be approved with the amendments recommended by Education Council, and that the revised schedule be distributed to Council members for information.

**MOTION CARRIED**

**C) Additional position on Education Council**

G Krause informed Council that Langara has created a 7<sup>th</sup> academic division, *Management Programs*, and a chair has been elected for the new division. She proposed that the composition of the Education Council membership be adjusted to allow voting representation for the new division. The current number of faculty positions on Council is ten in total, as legislated by the [College and Institute Act](#). Historically at Langara these positions have consisted of representatives for all of the six divisions, as well as one alternating library/counselling position, and three faculty members-at-large.

Section 15 (3) of the *College and Institute Act* provides that after an education council is established, the number of its voting members may be increased for *one year if the increase is agreed to by the president and a majority vote of the voting members of the education council*, and that an additional faculty member must be *elected by the faculty members*.

It was noted that permanently increasing the number of faculty positions would require a proportionate increase in all other positions, i.e. those representing students, support staff and educational administrators, in the same ratios as under the original composition, as specified by the *College and Institute Act*. It was suggested that a simpler solution is to temporarily increase the faculty membership by one, under the above provision. The next regular Education Council membership election takes place in the spring of 2017, at which time the composition of the required ten faculty positions can be reviewed.

**IT WAS MOVED** by L Carter, seconded by J Bradshaw, that the number of voting members on Education Council be increased for one year, specifically the addition of one faculty position, effective immediately.

**MOTION CARRIED**

Pending written agreement by the President, the Registrar will proceed with the election for a representative of the new division.

**5. CURRICULUM**

**A) NUTRITION & FOOD SERVICE MANAGEMENT**

**a) New Course**

**i) NUTR 1100 – Introduction to Nutrition**

This new course would provide a general introduction to the topic of human nutrition for students who are not in the Nutrition and Food Service Management program. NUTR 1100 is specifically designed to meet the needs of students in the Continuing Studies *Registered Massage Therapy* program, which requires a nutrition course as part of its curriculum, and to provide a 3-credit nutrition course that could be used as a regular studies elective for Arts students.

**IT WAS MOVED** by J Bradshaw, seconded by J Bowers that the new course *NUTR 1100 – Introduction to Nutrition* be approved by Education Council.

**MOTION CARRIED**

## B) BUSINESS MANAGEMENT

### a) Course Change

- i) BUSM 4840 – Organizations and Change

The proposal revises the prerequisites and registration restrictions to allow BUSM 4840 to be part of the new *Post Degree Certificate in Diversity and Inclusion Leadership* program.

**IT WAS MOVED** by J Bradshaw, seconded by R Macqueen that the course revisions in *BUSM 4840 – Organizations and Change* be approved by Education Council.

**MOTION CARRIED**

## C) LANGARA SCHOOL OF NURSING

R Macqueen presented the following changes as a package. In the first proposal, “*ENGL 1129 or 1130*” is removed from the list of prerequisites for NURS 2160. As of the 201710 semester, program applicants must take one of these English courses as a requirement for admission to the BSN program, rather than as part of the program’s curriculum. In the other proposals, prerequisite revisions reflect the recent change which replaces NURS 3163 and NURSE 3263 with four new half-semester courses.

### a) Course Changes for 201710

- i) NURS 2160 - Nursing Skills III: Healing Assessment I
- ii) NURS 3209 – Health III: Family and Population Health
- iii) NURS 3261 – Nursing Knowledge V: Nursing Care of Infants, Children, Youth
- iv) NURS 3262 – Nursing Knowledge VI: Nursing Care of Family and Newborn
- v) NURS 3264 – Nursing Practice VI(A): Family and Newborn
- vi) NURS 3265 – Nursing Practice VI(B): Infant, child, Youth and Family
- vii) NURS 3309 – Health IV: Community Health
- viii) NURS 3330 – Self & Others III: Workplace Inter-Professionalism
- ix) NURS 3361 – Nursing Knowledge VII: Leadership & Management
- x) NURS 3363 – Nursing Practice VII: Population as Client

### b) Course Changes for 201830

- i) NURS 3209 – Health III: Family and Population Health
- ii) NURS 3261 – Nursing Knowledge V: Nursing Care of Infants, Children, Youth
- iii) NURS 3262 – Nursing Knowledge VI: Nursing Care of Family and Newborn
- iv) NURS 3264 - Nursing Practice VI(A): Family and Newborn
- v) NURS 3265 – Nursing Practice VI(B): Infant, child, Youth and Family

**IT WAS MOVED** by R Macqueen, seconded by S Bowers that the prerequisite changes in *NURS 2160, 3209, 3261, 3262, 3264, 3265, 3309, 3330, 3361* and *3363* be approved by Education Council.

**MOTION CARRIED**

## 6. FOR INFORMATION

### A) CONTINUING STUDIES

#### a) Discontinued Program

- i) Advertising & Copywriting Certificate

The program is discontinued due to insufficient student interest.

#### b) Program Revisions

- i) Commercial Illustration

3 courses are removed in order to streamline the program, one course title is changed, and total certificate hours are reduced from 504 to 408.

- ii) CS Diploma in RMT

One course title is changed and total diploma hours are increased from 3167 to 3191.

- iii) Web Marketing Certificate

A typo in the previous submission has been corrected.

**c) New Program**

i) CS Diploma in Advanced Accounting

Courses in this 750-hour, 20-course program will cover financial accounting, management accounting, finance, management information systems, communications, economics, business law, statistics, taxation, auditing, strategy and accounting systems.

ii) Subtle Manual Therapies

This certificate program is a grouping of existing courses that teach advanced manual therapy modalities in the CS Diploma in Registered Massage Therapy.

**d) Other**

i) Summer Camps memo

Information was provided on the summer camp courses for teens created in collaboration with Regular Studies to provide awareness of programs offered by Langara College.

**IT WAS MOVED** by J Bradshaw, seconded by R Semmens that the Continuing Studies submissions be received by Education Council for information.

**MOTION CARRIED**

**B) AGC – Academic Governance Council report**

G Krause provided a report on the May 9, 2016 meeting of the AGC. Topics discussed included policy writing and revision, and curriculum software. Jan Unwin, superintendent of graduation and student transitions, spoke about proposed changes in the BC system for K-12 student assessment.

**7. ADJOURNMENT**

The meeting was adjourned at 1357 hours.