

**EDUCATION COUNCIL**  
**MINUTES OF THE MEETING HELD ON**  
**Tuesday, January 19, 2016**  
**13:00 Room C408**

**Attendees:**

Les Apouchtine*	Ian Humphreys (a)	Ajay Patel (a)
Jim Bowers	Annie Jensen*	Lyndon Salas
Sarah Bowers	Mankirat Kaur (a)	Roger Semmens
Jacqueline Bradshaw	Janine Lennox	Jan Smith* (a)
Lynn Carter (Vice-Chair)	Gerda Krause (Chair)	Tomo Tanaka
Cassandra Chowdhury	Julie Longo	Stefanie Thomas (a)
Leelah Dawson	Robin Macqueen	Lane Trotter*(a)
Nathan Forster	Clayton Munro*	Jarrold Zhang (a)
Rick Harkness		

**Guests:**

**Minutes:** Susan Smith

**Regrets:** A Patel, S Thomas

\*non-voting  
(a) absent

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**1. CALL TO ORDER/WELCOME**

G Krause called the meeting to order at 1300 hours. She noted that an election has been called for student representatives for the term March 2016 to February 2017.

**2. APPROVAL OF AGENDA**

**IT WAS MOVED** by L Carter, seconded S Bowers that the agenda be approved as circulated.

**MOTION CARRIED**

**3. APPROVAL OF MINUTES**

The minutes of the meeting held December 15, 2015 were approved by consensus.

**4. CURRICULUM**

**A) KINESIOLOGY**

**a) Course Changes**

- i) KINS 1151 – Biomechanics I
- ii) KINS 2230 – Human Motor Behaviour I
- iii) KINS 2231 – Sport and Exercise Psychology

In each course, the format is adjusted to reflect the current practice of 2 lecture hours and 2 lab hours. These courses will be submitted for re-articulation as recommended by the Deans and Division Chair curriculum review committee.

**IT WAS MOVED** by R Macqueen, seconded R Semmens, that the course format changes for *KINS 1151*, *KINS 2230* and *KINS 2231* be approved by Education Council.

**MOTION CARRIED**

**B) LANGARA SCHOOL OF MANAGEMENT**

**a) Global Change**

- i) English prerequisites for select LSM courses

This proposal would lower the grade for BC English 12 from 80% to 67% as a prerequisite in second-year BUSM, FMGT, MARK and INTB courses. The LSM has determined that students at this lower level have an adequate command of written and spoken English to succeed in these courses. The proposal also adds LEAP 8 and ENGL 1121 with a minimum "C-" to the list of prerequisite options. All other prerequisites remain the same.

**IT WAS MOVED** by J Bradshaw, seconded by L Dawson the global change in English prerequisites for *BUSM 1115, 1200, 1285, 2115, 2200, 2450; FMGT 1321, 2293, 2294, 2308, 2325, 2371, 2421, 2474; MARK 2000, 2100, 2400; and INTB 2000* be approved by Education Council.

**MOTION CARRIED**

**b) New Programs**

- i) Diploma in Financial Services  
ii) Diploma in Financial Services Co-operative Education

The proposed programs have been developed in consultation with a broad range of stakeholders, alumni, and employers in the financial services industry. The diploma will prepare graduates to go directly into a variety of careers at financial institutions such as banks, insurance companies, credit unions, investment banks and wealth management firms. Students may also apply for third-year entry into the BBA after completing bridging courses. Three new courses are being developed to become part of the curriculum, which has 60 credits in total. The Co-operative Education program adds EXPE 2300 and a work term for a total of 66 credits.

**IT WAS MOVED** by J Bradshaw, seconded by S Bowers, that the new programs *Diploma in Financial Services* and *Diploma in Financial Services Co-operative Education* be approved by Education Council.

**MOTION CARRIED**

**6. FOR INFORMATION**

**A) POLICY**

**a) E2007: Aegrotat Grade and E2011: Withdrawal from Courses and Deferred Standing**

L Apouchtine recalled a suggestion made at the December 15, 2015 meeting that "Nurse Practitioner" be added to the *Appropriate Listed Professionals* in Appendix 1 of the procedures document for each policy, and said that this has now been done.

It was noted that policy procedures documents may be revised from time to time and that such changes do not require Education Council's approval.

**B) CONTINUING STUDIES**

**a) New Program**

- i) Retail Sales Associate Language Training

This program was developed for the Ministry of Jobs, Tourism and Skills Training and Minister Responsible for Labour, with specialized courses to suit the needs of recent immigrants for retail positions. The program runs for a limited time, from November 2015 to March 2016.

**b) Program Revision**

- i) Advertising and Design Certificate

The revision is intended to eliminate duplication of material, and includes deletion of three courses, replacement of one course with another, and a course title change. Total program hours are reduced from 576 to 468.

**IT WAS MOVED** by J Bradshaw, seconded L Carter that the submissions from Continuing Studies be received for information.

**MOTION CARRIED**

**5. ADJOURNMENT**

The meeting was adjourned at 1325 hours.